Chapter 2
Radio Republik Indonesia Surakarta

This chapter contains the short description of RRI Surakarta and the management of RRI Surakarta.

Short Profile of Radio Republik Indonesia Surakarta

Radio Republik Indonesia (RRI) Surakarta is a state-owned radio station at Jalan Abdul Rahman Saleh 51, Kestalan, Surakarta. RRI is a government institution having orientation to serve the public. This institution is an independent, neutral and non-profit institution. RRI is very qualified in broadcasting news, information, culture, music and entertainment for the listeners in Solo and other cities around it.

Based on http://www.rri.co.id/profil.html this stated-owned institution has visions to make RRI the broadest network radio station, to build nation character, and to become world class radio station. RRI also has several missions such as: improving education program to educate and to urge people’s creativity in order to build nation character, conducting a broadcasting program aiming to improve and to preserve nation culture, giving good entertainment for family, building generation having national character in the middle of globalization era, conducting broadcasting program that suitable with nation culture and serving minority group needs, increasing broadcasting program in the border area to protect NKRI sovereignty, developing public participation in the broadcasting implementation process starts from planning, executing, and evaluating broadcasting program, and improving the quality of international broadcast with broadcasting program reflecting nation politic and good nation image.

As a big institution in Surakarta RRI also has a history. RRI Surakarta only got the official name in 1945, the first name of RRI Surakarta in the past was SRV. The abbreviation of SRV is Solosche Radio Vereeniging (SRV). The building of SRV was established in April 1933, SRV in the past was broadcasting Klenengan, Kethoprak and Puppet.

The ground-breaking of SRV was done by Gusti Nurul. Gusti Nurul or Gusti Raden Ajeng Siti Noeroel Kamaril Ngasarati Koesoemawardhani is the only daughter of KGPAA Mangkunegaraan VII. After Ir. Soekarno declared the independence of Indonesia in 1945, radio station SRV changed the name into RRI Surakarta.
Management of Radio Republik Indonesia Surakarta

This is the organizational structure of RRI Surakarta based on the information from the secretary of Human Resource Development Division. Each division has a director as a leader, except the director of RRI. The name of each division and the director are presented below:

Table 2.1 The Management of RRI Surakarta

The Duty of Each Division in RRI Surakarta

According to SURAT KEPUTUSAN KEPALA RRI SURAKARTA 03/KEP/RRI-SKA/2012 the duties of the director are as follows:

The duties of the Director of RRI Surakarta

1. Organizing the working plan for the staff of RRI Surakarta based on the data and the report from every division, the order from the leader, and the terms and rules which are applied in RRI Surakarta.
2. Being able to distribute working plan to each division
3. Giving the staff suggestions and advices in doing their duty. Hence, with that they can work appropriately.
4. Checking the relevancy between RRI Surakarta working plan and the execution on each division.
5. Organizing the staff of each division through direct order. Consequently, the staff are able to support each other and work well.
6. Evaluating and assessing the work of level IV through DP3 to attain an optimal performance and career development.
7. Cooperating with other institution, local government and local legislative agency to arrange broadcasting program and to develop the sources of information.
8. Determining the live broadcasting program which are relied from local, national and international frequency in accordance with RRI Surakarta working plan.
9. Controlling the administration, finance, broadcasting and technical policy to improve the performance of RRI division.
10. Legalizing and validating the budget of buying new tools and new equipment as well as the budget to conduct both internal and external activities.
11. Writing a report of the activities that has been done by RRI Surakarta.
12. Arranging or attending a meeting with other institution or legislative agency in the matter of broadcasting and other related information.

The General Duties of the Director on Each Division
1. Having RRI Surakarta working plan as the guide to work.
2. Distributing the job that has been planned for the employee under his division.
3. Giving the employee in his division suggestions and advices.
4. Coordinating the employee in his division through a meeting or direct order.
Therefore, the employee can work effectively.
5. Checking the relevancy between the working plan and the execution in his division.
6. Evaluating the work of the staff in his division and uses the result of evaluation to improve the employee’s performance.
7. Writing a report of the activities that has been done by his division.
8. Carrying out the order of the Director of RRI Surakarta.
The Specific Duties of the Director of Administration

1. Inspecting the concept of every type of report in RRI Surakarta such as formal letters and letters of employment. In addition, the Director of Administration has to write a change log of the concept if it is needed and sign the letters to be given to the Director of RRI Surakarta as a sign of approval.

2. Inspecting the concept of DUK report, income list, SPP, SPK, receipt and employment contract based on the data and the regulation which are applied in RRI Surakarta. In addition, the Director of Administration has to write a change log of the concept if it is necessary and sign the letters to be given to the Director of RRI Surakarta as a sign of approval.

3. Inspecting the list of selection of new tools and equipment that need to be bought and the list of tools or equipment that need to be repaired ranked based on the priority and the budget.

The Specific Duties of the Director of Broadcasting Division

1. Planning a concept about the performance of Program 1 and Program 2 in accordance with RRI Surakarta working plan to get the RRI Surakarta Director’s approval.

2. Inspecting the concept of planning and evaluating Program 1 and Program 2 according to the report from each head of broadcasting division’s subsection.

The Specific duty of the Director of News Division

1. Planning a concept about the how to perform a broadcasting news, documentation, sport and coverage in accordance with RRI Surakarta working plan to achieve the RRI Surakarta Director’s approval.

2. Inspecting the concept of planning and evaluating in performing broadcast news, documentation, sport and coverage based on the report from each head of subdivision of News Division.

The Specific duty of the Director of Media and Technology Division

1. Making a concept of an appeal about a list of new technical equipment to the Director of RRI Surakarta.

2. Inspecting and fixes the concept of the production process according to the report from each head of subdivision of media and technology division.
3. Making a selection of the appeals about the list of technical broadcasting equipment and other tools as well as the equipment that need repairing. The Director of Media and Technology is also responsible to conduct periodic maintenance.

**The Specific duty of the Director of Organizational Service and Development Division**

1. Constructing a concept of public relation program and organizational development program according to the report from each head of subdivision of Organizational and Development Division.
2. Creating a plan for Organizational Service and Development Division program in conducting the working plan of RRI Surakarta.
3. Checking and makes a report about the result of the plan.

The writer as an intern in RRI Surakarta is in news division. In news division the writer’s duty is preparing news script for Morning English News program. In preparing news script the writer must translate it into English because the source of the news script is Bahasa Indonesia. The sources of the news script are from RRI reporters, Kompas, Solopos, etc.